Graduate Studies Policies

Who we are:
• Austin Fitts, fittsy@ku.edu
• Roberta Pokphanh, pokphanh@ku.edu

Graduate Policies

• GTA/GRA/GA Eligibility
• GTA/GRA/GA Benefits
• Tuition Assistance Pool

GTA/GRA/GA Eligibility

"the assistantships must contribute to the training experience of the graduate student."
GTA/GRA/GA Eligibility

- Degree seeking graduate student (does not include law)
- Usually must be enrolled in 6 credit hours
- Must be in academic good standing (not provisional or probational)*

GTA Specific Eligibility

- Duties must be teaching
- Required training must be completed
- English proficiency for non-native English speakers
  TOEFL, IELTS, SPEAK
  Speaking score of 22, 8, or 50 (respectively)

GTA Specific Eligibility (cont.)

- Enrollment exceptions
  - Medical Leave (CLAS or GS must approve)
  - Post Comp, after 18 (GS must certify)
- Questions?
GRA Specific Eligibility

- Duties must be research related to field of study (not restricted to thesis/dissertation)
- Enrollment exceptions
  - Post Comp, after 18 (GS must certify) or last semester for a master's student
- Questions?

GA Specific Eligibility

- Duties must be professional in nature / internship. New positions should be vetted by GS and HR.
- Enrollment exceptions
  - Post comp, after 18 (GS must certify)
- Questions?

Certification to enroll in less than 6 hours

- GTA/GRA/GA who is past the comprehensive exam, and has completed 18 credits. Form must be filed by department, approved by school, and GS.
- GRA who is a master's student in the last semester. Form must be filed by department, approved by school, and GS.
GTA/GRA/GA Benefits:
What you need to know about sponsorships from a policy perspective

GTA tuition sponsorship
40% or more - 100%
30% but less than 40% - 75%
20% but less than 30% - 50%
10% but less than 20% - 25%
Campus fees for three credit hours (same scale)
* A note on summer appointments

GTA/GRA/GA Benefits:
What you need to know about sponsorships from a policy perspective

GRA tuition sponsorship
40% or more - tuition required. Source of salary, or TAP
Campus fees not required, but may be included
GA tuition sponsorships
none

GTA/GRA/GA Benefits:
What you need to know about sponsorships from a policy perspective

What if the GTA/GRA resigns, takes medical leave, or is termed? What happens to tuition?
Depends on the situation and the point in the semester. Contact OS with questions.
GTA/GRA/GA Terminations are issued by Dean of Graduate Studies.
Questions?
Tuition Assistance Pool

- What and why? Requirement for federal grants that we treat all students similarly if we ask for tuition $ on a grant.
- TAP is designed to cover the tuition not covered by the grant

Tuition Assistance Pool Eligibility

Option 1:
- GRA of .4 or higher OR GTA/GRA or GRA/GA (enrolled, good standing)
- Doctoral student (master’s not eligible)

Option 2:
- Externally funded fellowship (NIH, NSF, level of stipend at or above GTA salary minimum)

Tuition Assistance Pool Eligibility

GRA funding from a grant:
- Externally funded grant does not provide tuition or only provides partial tuition
- GRA is funded on state dollars from TDORP, KUBIB, PSR, KGE, or CRMDA

Training grants:
- NIH T32, NIH F31/NRSA, NSF IGERT, NSF GK-12
KU General Research Fund Award
Prestigious Fellowships
- Ask GS (Roberta Pokpharnh)
Tuition Assistance Pool
NOT eligible
GRA funding from commercial entities
GRA funding from state dollars
GRA funding from KUEA funds
GRA funding from Overhead support

Tuition Assistance Pool - special circumstances

Split funding:
• Eligible by proportion of eligible funding
KUMC GRA:
• KU LC students eligible for TAP
Questions?
Outline

Brief sponsorship overview

Types of sponsors

Metrics

Sponsorship staff

Brandon Botbyl – bbotbyl@ku.edu

Pam Williams – pamdean@ku.edu

Deborah Rollf – drollf@ku.edu

Terry Mayne – tmayne@ku.edu

Kathy Jacobsen, Manager – kjake@ku.edu

What charges sponsorships can cover and why

Refunds

Difference between sponsorships and scholarships

Assigning sponsorships

Contract setup

Sponsorship changes

Invoicing

Invoicing dates

Payments

Authorizations

3G, non-appointment fellows

Deadlines for forms

Accounts payable, fund, eligibility, appointment questions

Questions